

NTNWIB Meeting  
Thursday – May 16, 2013  
Picacho Room – Harrah's Ak-Chin Casino Resort  
15406 N Maricopa Rd – Maricopa AZ 85139

**Board Members Present**

Patrick Andrews-NTNWIB Chairperson  
Sandy Johnson-Cocopah Indian Tribe  
Jessica Mills-Fort Mojave Indian Tribe  
Lana Chanda-Gila River Indian Community  
and AE Chairperson  
Alfonso Sakeva-Hopi Tribe

Earl Daniel-Quechan Indian Tribe  
Victoria Hobbs-Tohono O'odham Nation  
Darrell Paddlety-White Mountain Apache  
Tribe  
Tanya Lewis-Yavapai-Apache Nation  
Diana Russell-REPAC/Dislocated Workers

**Board Members Absent**

Delia Carlyle-Ak-Chin Indian Community  
(*excused*)  
Valerie Welsh-Tahbo-Colorado River Indian  
Tribes (*excused*)  
Hualapai Tribe-*VACANT*  
Willardine Sampson-Salt River Pima-Maricopa  
Indian Community  
Fred Ferreira-San Carlos Apache Tribe (*excused*)

Peggy Feenan-DES (*excused*)  
Sharon Dukes-Title V SCSEP (*excused*)  
Suzanne Malson-Voc Rehab (*excused*)  
Librado Ramirez-CBO/SEACAP (*excused*)

**NTNWIB Staff**

Ron Trusley-Executive Director

Mimi Hurtado-Performance Consultant

**Guests**

Greg Madril-Pascua Yaqui Tribe  
Etta Key-San Carlos Apache Tribe  
Melody Lewis-Gila River Indian Community  
Carmella Pablo-Tohono O'odham Nation  
Kathy Kline-Salt River Pima-Maricopa  
Indian Community

Rudy Clark-Hualapai Tribe  
Christine Webb-DES/Emp. Administration  
Connie Fraijo-DES/WIA  
Theo DeLaRosa-TERO/Colorado River  
Indian Tribes  
Kim Booth-Colorado River Indian Tribes  
Rich Utzig-DES/WIA Fiscal

At 9:00 am, enough members were not present to constitute a quorum. NTNWB Chairperson Patrick Andrews acknowledged Mr William Antone, Ak-Chin Indian Community Vice Chairman. Mr. Antone welcomed everyone to Harrah's Ak-Chin and the Ak-Chin Indian Community. He wished the board a very productive meeting and invited everyone to visit the Multitainment Center.

**I. Call to Order**

Patrick Andrews, NTNWB Chairperson, called the meeting to order at 9:46 am.

**II. Introductions**

Everyone present introduced him/herself and said where they are from.

### **III. Roll Call & Membership Update**

Ron Trusley conducted roll call and stated a quorum is present. Jessica Mills has been appointed as Fort Mojave representative replacing Shan Lewis. Absences: Delia Carlye is out of state for a family matter; Veronica Boone is in Brazil on a Rotary exchange; Peggy Feenan is out of state for a DOL meeting; Suzanne Malson is unable to attend due to a family matter; Sharon Dukes is in Washington for a meeting; Librado Ramirez was in a car accident; Willardine Sampson is at the hospital with her daughter; Valerie Welsh-Tahbo is out of state.

Nomination forms were received from DES for Peggy Feenan for another 3-year term and from Tucson Indian Center for Veroncia Boone for another 3-year term. Lana Chanda moved to approve these two nominations. Sandy Johnson seconded the motion. Motion carried.

### **IV. Approval of Minutes**

Earl Daniel moved to approve the February 7, 2013 NTNWIIB meeting minutes. Diana Russell seconded the motion. Motion carried with Tanya Lewis abstaining.

### **V. NTNWIIB Officers' Reports**

*NTNWIB Chairperson-Patrick Andrews*

Patrick said Sector Strategy and Career Pathways are both important and the two initiatives actually “tie in together” and complement each other.

Patrick, Ron, Joel Millman, Connie Fraijo and Sheila Shedd have had several meetings to discuss the NTNWIIB structure and what expectations will be based on the new Integrated State Plan. We are being told that LWIB's will be expected to have more private industry representation. We reminded them that Tribes are considered business so we have more than a majority of business representatives on the NTNWIIB. Two possible options have been discussed:

- Having more WIB members, but 2e said we want to keep the integrity as is with Tribal representation continuing. There has also been discussion about possibly having an “advisory council” comprised of industry/business representatives. Additional expenses would be a consideration, and it would not be feasible to have another council.
- Directors become members of local Chambers of Commerce, and NTNWIIB possibly consider obtaining membership in the Arizona Indian Chamber of Commerce, National Indian Gaming Association, etc.

*NTNWIB Vice Chairperson-Fred Ferreira*

Absent – no report

*NTNWIB Secretary-Veronica Boone*

Absent – no report

### **VI. NTNWIIB Executive Director**

Ron Trusley presented a written report. (copy attached)

#### **VII. NTN SOC**

Tanya Lewis reported the last SOC meeting was March 14, 2013. The SOC reviewed NTN policies – especially the NTNWIB Reallocation Policy. Previously we were told we should plan for a 10% reduction in funding for PY13/FY14. The SOC tried to prepare a PY13/FY14 budget to present to the NTNWIB, but decided it would be best to wait until new allocations are known to prepare a budget. Effective July 1, 2013 Ron Trusley will assume the duties and responsibilities of the NTN EO Officer. We received confirmation from the state that LWIB's are still required to have a youth council. NTNWIB Chairperson Patrick Andrews appointed Lana Chanda to continue as YAC Chairperson. She is currently updating the membership and will begin scheduling quarterly meetings.

#### **VIII. AE Chairperson**

Lana Chanda began by reporting that due to Cody Juan's resignation from employment in April, the directors elected a new AE Chairperson in their meeting yesterday. Lana was elected as chairperson, and Sandy Johnson was elected as vice chairperson. The directors meeting yesterday was very good and productive. State veterans representatives presented much good information about how they can work with the individual Tribes. Directors are encouraged to use Wanted Analytics. Directors shared information about their individual WIA programs. Lana said she and her staff will provide career pathways training for the individual Tribes. There is one director vacancy on the SOC, and the position might be filled by the new director at Fort Mojave.

#### **IX. REPAC/Dislocated Workers**

Diana Russell began by stating Sally Fulmer is no longer with REPAC; she accepted a job with Unemployment Insurance. She distributed a written report for the period of July 1, 2012 – May 3, 2013 that shows 16 active enrollments. 11 of the participants are in job search, and 5 are in classroom training. One participant exited and entered unsubsidized employment at a wage of \$11.00 per hour.

#### **X. State Plan Update**

Connie Fraijo reported that Mary Lawrence has been hired as a contractor for DES & Arizona Commerce Authority to provide technical assistance for implementation of the Integrated State Plan. Policies are being developed. Current local plans will be extended through June 30, 2014.

#### **XI. State WIA Update**

Two Tribes are scheduled for programmatic monitoring, and three are scheduled for EO monitoring. The state will work with Ron Trusley as NTN EO Officer to develop outreach plans for the individual Tribes.

The state will work with local areas who are "in the red" for performance measures to strategize for improvement.

The LLSIL charts will be updated in AJC by July 1, 2013. Veterans can be also counted as Dislocated Workers. The youth engagement workshop presented by Roadtrip Nation and DOL will be June 19 & 20, 2013. Attendance and participation from all Tribes is recommended and encouraged.

The State WIA Technical Conference is scheduled for August 20-22 at Desert Willow Conference Center in Phoenix. Conference theme is “Arizona’s Workforce System – Moving Forward”. One presentation will be on “Understanding Literacy & Numeracy”.

## **XII. WIA Fiscal**

Rich Utzig reminded directors that PY11/FY12 money expires June 30, 2013. He received assurance from all Tribes that all money would be spent. Currently Salt River and Pascua Yaqui have unexpended money. Rich said he is concerned about Tohono O’odham. As of March 31, they still had a little over \$75,000 that has to be spent by June 30. They have already spent about \$35,000 of PY12/FY13 money. Rich said he is concerned if PY12/FY13 money that has been spent can be moved back to PY11/FY12 expenses. Victoria Hobbs said they will move the expenses and all PY11/FY12 money will be spent by June 30, 2013. Expenditure reports for PY11/FY12 money are due by August 15, 2013. If reports are not received by this date, there will be no reimbursement for expenditures.

Rich said the NTNWB currently retains 7% of the admin money, but he thinks an extra 1% will be needed to sustain the budget. Earl Daniel moved that the NTNWB retain 8% of the admin money and that 50% of the dislocated worker money be transferred to the adult program. Sandy Johnson seconded the motion. Motion carried.

Aurora Gonzales and Joe Steech have been hired as analysts in the WIA Fiscal Unit. Joe will also help with on-site monitoring.

## **XIII. Performance Consultant & MIS Task Force**

Mimi Hurtado reported that the last MIS Task Force Meeting was April 11. In that meeting she distributed reports and asked everyone to check to make sure everything was correct and to make any updates/changes. Common measures will be effective July 1, 2013. We will still have to report on some measures although they will not be performance measures. In common measures there will not be a separation of younger and older youth. There will be no credential performance measure, but this activity will still be tracked. The state will be contacting local areas that are showing “red” for performance measures to work with them to strategize for improvement.

Mimi distributed a PY12 Performance RECAP from AJC 9090 Reports as of May 13, 2013. The report shows the NTN is exceeding 3 measures and meeting 5 measures. It also shows the NTN is failing the Adult Employment & Credential, Older Youth Employment & Credential, and Younger Youth Diploma Rate measures. Expectations are the final outcomes will show much improvement as Tribes continue reviewing files and making any appropriate updates/corrections.

## **XIV. NTNWB Officer Elections**

Nominations were opened for NTNWB Secretary. No nominations were received. Ron stated Veronica Boone has said she is interested in continuing in the position. Earl Daniel moved to elect Veronica Boone as NTNWB Secretary. Sandy Johnson seconded the motion. Motion carried.

Nominations were opened for NTNWIB Vice Chairperson. No nominations were received. Ron stated Fred Ferreira has said he is interested in continuing in the position. Diana Russell moved to elect Fred Ferreira as NTNWIB Vice Chairperson. Lana Chanda seconded the motion. Motion carried.

Nominations were opened for NTNWIB Chairperson. Diana Russell nominated Patrick Andrews, and Patrick accepted the nomination. No other nominations were received. Earl Daniel moved to elect Patrick Andrews as NTNWIB Chairperson. Sandy Johnson seconded the motion. Motion carried with Victoria Hobbs abstaining.

**XV. Future Meetings**

Future NTNWIB Meetings will be Thursday-August 15 and Monday-December 2, 2013.

**XVI. Call to Public**

No comments

**XVII. Announcements**

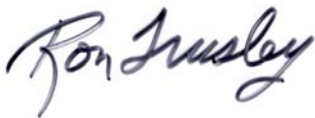
Sandy Johnson said with the additional money received from REPAC, 4 participants were placed in unsubsidized employment.

Lana Chanda said she met with Angie Campbell at the National 166 Conference, and she was advised that DOL representatives would visit Gila River in July or August to review the Career Pathways Program. Lana distributed a document that lists the Career Pathways staff at Gila River.

**XVIII. Adjourn**

Chairperson Patrick Andrews adjourned the meeting at 2:02 pm.

Respectfully submitted,



Ron Trusley  
NTNWIB Executive Director

NTNWIB Executive Director's Report  
NTNWIB Meeting – May 16, 2013

I participated in a “Wanted Analytics” conference call on April 23, but only a few Directors and staff participated. The call was actually a webinar that gave a very quick overview of Wanted Analytics. This could be a very helpful program directors and staff to use – especially when job searching for participants. We currently have one login for the NTN that everyone can use that I have shared with the directors.

Although the NTNWIB appointed me as the single WIA EO Officer for the NTN, I will not assume the duties and responsibilities until July 1, 2013. This effective date was established to allow time for appropriate training and development of procedures.

Sector Strategy continues as a major component for Local Workforce Areas. Sector Strategy and Career Pathways go “hand in hand”, and I encouraged the directors to work toward implementation in their respective location – even if they begin with only one identified industry sector. A follow-up NTN Sector Strategy Academy was held May 10, 2013, but I was unable to attend.

The NTNWIB Reallocation Policy (policy #007) was distributed April 1, 2013. I asked directors to review the policy and ensure money is spent within the appropriate timeframes.

Literacy and Numeracy Gains is one of the common measures, and an area in which we need to greatly improve as we move to common measures. I participated in a webinar on April 30, and there was very limited participation from directors and staff. Training was provided in the directors’ meeting yesterday. In addition to that training, the state has scheduled regional Technical Assistance sessions on “Understanding Literacy & Numeracy”. The sessions are scheduled as follows:

<u>Local Area/Region</u>	<u>Location</u>	<u>Date</u>
Southern Region	Tucson	May 20
Maricopa County	Gilbert	May 23
City of Phoenix	Phoenix	June 6
Northern Region	Flagstaff	June 25

Directors and as many staff as possible should attend one of these training sessions.

The SOC met on March 14 and reviewed the State Integrated Workforce Plan. On April 2 I sent an email asking directors to let me know by May 10 if they have questions/comments/concerns about the plan. To date I have not received any responses.

Please put the dates of December 3-5 in your calendars for the 2013 NTNWIB Annual Conference. And, let me know if you have suggestions for presentations.

Membership on the Workforce Arizona Council (previously Governor’s Council on Workforce Policy) has been finalized with 30 members. Their first meeting will be May 30.

I want to remind you that the 2013 WIA Technical Assistance Conference is scheduled for August 20-22 in Phoenix. At this time, I do not know how many slots we will be

given, but I am asking you to please put these dates in your calendar. As soon as I know more about the number of slots we have, I will let you know.

I have given you a line item summary of expenses to date for the current program year. Balance of remaining money is \$1,757.00. At this time, we do not know what the NTN allocation is for PY13. In their March 14 meeting the SOC worked on a PY13 budget, but a final budget proposal cannot be prepared until we know the allocation.

Ron Trusley, NTNWIB Executive Director

PY12 Expenses (July 1, 2012 through May 16, 2013)

Admin Costs (10% of each check written)	\$ 15,430.81
2012 NTNWB Annual Conference (net expenses)	27,375.77
Meetings	28,008.39
Professional Services (Executive Director & Consultant)	33,000.00
Program Supplies	764.08
Special Conferences & Training (NTN Sector Strategy Academy)	21,312.88
NTNWIA Training Academy (net expenses)	8,751.92
Travel	15,092.52